



## SUBAWARD PI DESIGNEE

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Use this form for PI Designee changes outside of the subaward initiation and subaward modification process.  
Download this form to your computer before completing.

NOTE: If you wish to designate one Designee for approval of invoices for more than one Subaward under a Prime Award, please list all Subaward numbers and their corresponding Project numbers below.

<b>Princeton Prime Award (AWD) Number</b>	
<b>PeopleSoft Subaward Number(s)</b>	
<b>Project Number(s)</b>	
<b>Princeton PI Name</b>	
<b>Princeton Designee Name</b>	

## STATEMENT

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As the Principal Investigator for the Prime Award, I designate the person listed in the Designee field of this form to approve such invoices on my behalf. Prior to the approval of an invoice, I will review and discuss the submitted invoices with the Designee. I understand that authorization of a Designee does not relieve me of my responsibility to review the costs incurred by the subrecipient and to verify the technical progress made by the subrecipient with respect to their research performance as specified in the Statement of Work.

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

Please complete and sign this form then email to [lowen@princeton.edu](mailto:lowen@princeton.edu).