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From: **NSSC-Grant-Administration** <nssc-grant-administration@mail.nasa.gov>

Date: Wed, Dec 26, 2018 at 12:47 PM

Subject: FURLOUGH NOTIFICATION TO ALL GRANT AND COOPERATIVE AGREEMENT RECIPIENTS

## FURLOUGH NOTIFICATION TO ALL GRANT AND COOPERATIVE AGREEMENT RECIPIENTS

December 26, 2018

Subject: Federal Government Shutdown due to Absence of Appropriations, NASA Grants and Cooperative Agreements

As of the end of December 21, 2018 there were no longer appropriated funding for certain Federal Agencies, including NASA. As a result, all NASA installations will be conducting an orderly shutdown on December 26, 2018 with limited exceptions for specific activities, unless additional appropriated funds are received by the Agency.

If your institution's grant or cooperative agreement requires access to a NASA facility or participation from NASA personnel in order to perform the instrument's stated research objectives, the guidance in paragraph (a) below is applicable to your institution. If your institution's grant or cooperative agreement does not require access to a NASA facility or participation of NASA personnel in order to perform the instrument's stated research objectives, the guidance in paragraph (b) below is applicable to your institution.

(a) To the extent the subject grant or cooperative agreement includes work performed on-site at a NASA facility, the NASA facility will not be available for the performance of such work beginning on December 26, 2018. Unless the Agency receives an additional appropriation on December 26, 2018, you are instructed to commence an orderly shut-down of your onsite operations and you are to preserve resources and take all actions necessary to minimize costs incurred under the subject grant or cooperative agreement during this Government shutdown. This includes notifying your employees immediately of this orderly shutdown.

(b) Since your grant or cooperative agreement does not require access to a NASA installation, access to NASA IT resources and data, or participation of NASA personnel in order to perform the instrument's stated research objectives, you are to continue to perform research under your grant or cooperative agreement as long you have available funding. Special Condition § 1260.53 *Incremental Funding* (for awards subject to 14 CFR Part 1260) or Term and Condition 1800.921

Incremental Funding (for awards subject to 2 CFR Part 1800) of your grant or cooperative agreement specifies the total amount of funding that has been allotted to your grant or cooperative agreement. You are also reminded the Agency is not obligated to reimburse your institution for the expenditure of amounts in excess of the total funds allotted to this grant or cooperative agreement. Your institution is not authorized to continue performance beyond that period covered by the allotted funding and is cautioned to closely manage all available funding, as additional funding will not be provided while the Agency is without appropriations. Any research performed during this time period should be carefully planned, taking into account that NASA technical and administrative personnel will not be available to support these activities during the Government shutdown.

For availability of incurred cost payment through the Department of Health and Human Services (HHS) Payment Management System, please check the HHS Division of Payment Management website at: <https://pms.psc.gov/>.

The direction in this letter is in effect until appropriations are restored. You shall be responsible for monitoring the local radio, television stations, NASA Web sites, and other communications channels for updates. Once Federal appropriations again become available, you are authorized to return to work and the NASA installation will reopen and funds can be added to your grant or cooperative as deemed necessary and Government oversight and administrative personnel will resume their ordinary duties.

Theresa Stanley  
Grant Officer