



Please use this form to specify access rights for a new or existing Princeton ERA user.

COMPLETE THIS SECTION FOR ALL USERS

User's Name:

Email Address:

Net ID:

Job Title:

Phone Number:

Requesting Access for Department Number(s):

COMPLETE THIS SECTION FOR ALL ACCESS CHANGES, INCLUDING HOME DEPARTMENT CHANGES

Does This User Currently Have Access to Princeton ERA?

If Replacing Someone, Please Include the Name of the User Being Replaced

COMPLETE THIS SECTION FOR ALL USERS

Please indicate the Princeton ERA access the user requests for the Department Number(s) listed above.
(Please note that roles are restricted by Department and not by particular faculty member support.)

GRANTS

Add as a default editor for all proposals previously submitted for this department(s)

Add as a default editor for all future proposals submitted for this department(s)

Add as a default reviewer (approver) for all future proposals submitted for this department(s)

AGREEMENTS

Add as a default editor for all agreements previously submitted for this department(s)

NOTES

Requested By:

Title:

Signature:

Date:

Please email the completed and signed form to erasupport@princeton.edu